

101E
Course Outline
Spring Semester, 2025-2026

Calendar

Fall Semester	15 weeks
	3 hours per week
	45 hours total

Course Details

- **Course Name:** Introductory Legal English 101E
 - **Course Coordinator:** Ms. Aseel Alkandari
 - **Course Code:** 101E
 - **Course Book:** KILAW Student Workbook for 101E 2025-2026 (Handouts and Exercises)
 - **Pre-Requisite:** KILAW Entry Test / 101E.
 - **Teaching Days:** Sun – Tue – Thu or Mon – Wed
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Instructor Details

- **Instructor:**
- **Office hours:**
- **Email:**

Course Description

Course 101E is designed to develop the students' language skills and better equip them for the next level. It aims to enhance students' academic reading skills and build their repertoire of legal and general English vocabulary, thereby enhancing their ability to interpret legal language and understand the connections between key concepts and parties in a basic legal text. The students are introduced to ESP topics and their related vocabulary in this course, for example, Lease Law and Practice of Commercial Business etc. Course 101E is designed to improve the academic writing skills of the students at word, sentence, and text level. They are taught the writing process, complex grammatical structures, and essay structure. The course emphasizes the use of accurate sentence structure, paragraph organization, and formal English. The students are introduced to the basics of writing a comparison and contrast essay. Upon completion of the course, the students will be prepared to take 102E.

Course Goal

The main goal of this transitional course is to help students develop basic legal English vocabulary and intermediate grammatical skills while further building their communication, writing, and comprehension skills to contribute to the student's success in their future education and careers in law. This course acts as a bridge between 101E. and 102E, to introduce students to legal English, so that the student can seamlessly transition from an introductory English level to handle the intermediate legal English material contained in 102E.

Course Objectives

By the end of the semester, students will:

1. Develop an ability to comprehend and extract key information from simple legal texts.
2. Recall legal vocabulary and their application in various contexts.
3. Develop speaking skills on legal topics.
4. Enhance their essay writing skills (compare and contrast).
5. Improve listening comprehension skills, particularly in simple legal texts.
6. Develop grammar skills for application in legal contexts

Assessment Methods

Throughout the semester, students' performance and progression are assessed using the following formative and summative methods:

Assessment Method	Allocated Points
Oral Presentation (Individual/group)	5.0 pt
Quiz 1 (Vocabulary & Grammar)	5.0 pt
Quiz 2 (Vocabulary & Grammar)	5.0 pt
Quiz 3 (Essay Writing)	5.0 pt
Quiz 4 (Listening)	5.0 pt
Midterm Exam	15.0 pt
Total	40.0 pt

Rubrics are available to students within the course outline and will be discussed in class.

At the end of the semester, students across all courses sit for a final exam worth 60 points which, when added to the points allocated for course work, results in a mark out of 100 points and an equivalent letter grade.

The **101E** final exam's structure goes as follows:

Task	Allocated Points
Reading Comprehension	20.0 pt
Vocabulary	10.0 pt
Grammar	10.0 pt
Writing	20.0 pt
Total	60.0 pt

Student Learning Outcomes

I. Reading Comprehension

- 1.1 Distinguish key points from supporting details.
- 1.2 Identify and trace reference words (e.g., pronouns, and demonstratives) to their antecedents within basic legal reading passages.
- 1.3 locate specific details such as names, dates, and important legal concepts in basic legal passages by using skimming and scanning techniques. .

II. Vocabulary

- 2.1 Identify synonyms for key legal vocabulary related to Family Law, Fraud, and the European Union and apply legal terms in gap-fill exercises.

III. Speaking

- 3.1 Deliver a well-structured presentation on a legal topic, using clear organization (e.g. introduction, body, conclusion) and logical flow.
- 3.2 Use correct pronunciation and intonation.

IV. Writing

- 4.1 Produce a compare-and-contrast essay of 3-4 paragraphs with an introduction, a body, and a conclusion that is coherent, cohesive and addresses the task.

V. Listening

- 5.1 Identify key details in legal passages, select the main idea, specific details, and respond appropriately to questions or prompts related to the content.

VI. Grammar

- 6.1 Recognize the correct use of the perfect tenses demonstrating understanding of completed actions and their connections to other actions or events in relation to time.
- 6.2 Identify the correct use of modal verbs (e.g., must, may, could, should) in different contexts to express politeness, obligation, permission, possibility, or advice.
- 6.3 Recognize and use comparative and superlative adjectives to compare two or more items, people, or situations, using the appropriate rules for regular and irregular adjectives.
- 6.4 Construct conditional sentences (second and third conditionals) to express hypothetical situations and past unreal conditions.

Achievement Scale

Assessment Methods and Achievement Scale **101E**

Assessment Methods and Grades									
SLO		Quizzes	Midterm	Final	Presentation	Total	Achievement Scale and Interpretation		
1 - Reading Comprehension		-	3.0	6.0	-	9.0	0.0-3.0	4.0-6.0	7.0-9.0
	1.1 Distinguish key points from supporting details.						unable/barely able to identify main idea(s) in legal texts	partially able to identify main idea(s) in legal texts	able to identify main idea(s) in legal texts
	1.2 Identify and trace reference words (e.g., pronouns, and demonstratives) to their	-	2.0	4.0	-	6.0	0.0-2.0	3.0-4.0	5.0-6.0
	1.3 Locate specific details such as names, dates, and important legal concepts in basic legal passages by using skimming and scanning	-	5.0	10.0	-	15.0	0.0-5.0	6.0-10.0	11.0-15.0
	2.1 Identify synonyms for key legal vocabulary related to Family Law, Fraud, and the European Union and apply legal terms in gap-fill exercises	2.5	1.25	5.0	-	8.75	0.0-2.75	3.0-5.75	6.0-8.75
	2.2 Complete sentences with the correct target legal vocabulary.	2.5	1.25	5.0	-	8.75	0.0-2.75	3.0-5.75	6.0-8.75
3 - Grammar	3.1 Recognize the correct verb tenses (present perfect, past perfect, present perfect continuous)	2.5	2.5	2.0	-	7.0	0.0-2.5	2.75-5.25	5.5-7.0
							unable to recognize the correct verb tenses (present perfect, past perfect, present perfect continuous) correctly	partially able to recognize the correct verb tenses (present perfect, past perfect, present perfect continuous) correctly	able to recognize the correct verb tenses (present perfect, past perfect, present perfect continuous) correctly

	3.2 Identify the correct use of a variety of modal verbs in different contexts	1.5	-	2.0	-	3.5	0.0-1.0	1.25-2.25	2.5-3.5
							unable to identify the correct use of a variety of modal verbs in different contexts	partially able to identify the correct use of a variety of modal verbs in different contexts	able to identify the correct use of a variety of modal verbs in different contexts
	3.3 Recognize the correct form of comparative and superlative adjectives	-	-	4.0	-	4.0	0.0-1.25	1.5-2.5	2.75-4.0
							unable to recognize the correct form of comparative and superlative adjectives	partially able to recognize the correct form of comparative and superlative adjectives	able to recognize the correct form of comparative and superlative adjectives
	3.4 Construct conditional sentences using appropriate clues (second/third)	1.0	-	2.0	-	3.0	0	1.0-2.0	3.0
							unable to construct conditional sentences using appropriate clues (second/third)	partially able to construct conditional sentences using appropriate clues (second/third)	able to construct conditional sentences using appropriate clues (second/third)
4 - Speaking	4.1 Speak in front of an audience on a legal topic using appropriate vocabulary and pronunciation.	-	-	-	2.0	2.0	0-0.5	1.0	2.0
							unable to speak in front of an audience on a legal topic using appropriate vocabulary and pronunciation	able to speak in front of an audience using partially appropriate vocabulary and pronunciation	able to speak in front of an audience using appropriate vocabulary and pronunciation
	4.2 Deliver a well-structured presentation on a legal topic.	-	-	-	1.5	1.5	0-0.5	1.0	1.5
							unable to deliver a well-structured presentation on a legal topic	able to deliver a semi-structured presentation on a legal topic	able to deliver a well-structured presentation on a legal topic

		-	-	-	1.5	1.5	0-0.5	1.0	1.5
	4.3 Use a variety of grammatical structures and sentence types.						unable to use grammatical structures and different sentence types.	able to use a limited number of grammatical structures and sentence types	able to use a variety of grammatical structures and sentence types
5 - Writing		2.0		8.0		10.0	0.0-3.5	3.75-7.25	7.5-10.0
	5.1 Produce a compare and contrast essay of 3-4 paragraphs following appropriate essay format.						unable/barely able to produce a compare and contrast essay of 3-4 paragraphs following appropriate essay format.	able to produce a compare and contrast essay of 3-4 paragraphs following partially appropriate essay format.	able to produce a compare and contrast essay of 3-4 paragraphs following appropriate essay format
		1.0		4.0		5.0	0.0-1.5	1.75-3.25	3.5-5.0
	5.2 Establish coherence and cohesion using appropriate connectors and transitions.						unable/barely able to establish coherence and cohesion and unable to use appropriate connectors and transitions	partially able to establish coherence and cohesion using appropriate connectors and transitions	able to establish coherence and cohesion using appropriate connectors and transitions
		1.0		4.0		5.0	0.0-1.5	1.75-3.25	3.5-5.0
	5.3 Use compare and contrast words and comparative/superlative adjectives.						unable/barely able to use compare and contrast words or comparative/superlative adjectives	able to use either compare and contrast words or comparative/superlative adjectives	able to use compare and contrast words and comparative/ superlative adjectives
		1.0		4.0		5.0	0.0-1.5	1.75-3.25	3.5-5.0
	5.4 Incorporate appropriate vocabulary.						unable/barely able to incorporate appropriate vocabulary	partially able to incorporate appropriate vocabulary	able to incorporate appropriate vocabulary
		1.0		4.0		5.0	0.0-1.5	1.75-3.25	3.5-5.0
		2.5	-	-	-	2.5	0.0-0.75	0.75-1.5	1.75-2.5

6. Listening	6.1 Recognize specific details in a legal audio text.						unable to recognize specific details in a legal audio text	partially able to recognize specific details in a legal audio text	able to recognize specific details in a legal audio text
		2.5	-	-	-	2.5	0.0-0.75	0.75-1.5	1.75-2.5
	6.2 Identify true and false information in a legal audio text.						unable to identify true and false information in a legal audio text	partially able to identify true and false information in a legal audio text	able to identify true and false information in a legal audio text
		20.00	15.00	60.00	5.00	100.00			

Quizzes	20
Midterm	15
Presentation (Speaking)	5
Final exam	60
Total mark	100

Grade Distribution

Quizzes	20.0 pt
Midterm	15.0 pt
Final Exam	60.0 pt
Presentation (Speaking)	5.0 pt
Total	100.0 pt

Matrix Scale						
COs	1	2	3	4	5	6
SLOs						
Reading 1	X					
Reading 2	X					
Reading 3	X					
Vocabulary 1		X				
Speaking 1			X			
Speaking 2			X			
Writing 1				X		
Listening 1					X	
Grammar 1						X
Grammar 2						X
Grammar 3						X
Grammar 4						X

English 101E Syllabus
Fall Semester, 2025-2026

Week	Reading & Vocabulary	Grammar & Listening	Writing & Speaking	Notes
Week 01 Jan. 26-29	<ul style="list-style-type: none"> - Introduce Syllabus - Course overview 	101E. Review <ul style="list-style-type: none"> - Parts of speech - Regular/irregular verbs - Subject/verb agreement - Simple/continuous tenses 	101E. Review <ul style="list-style-type: none"> - Sentence structure - Paragraph structure - Simple/compound/complex sentences - Topic/supporting/concluding sentences 	
Week 02 Feb. 01-05	Reading Strategies <ul style="list-style-type: none"> - Skimming & scanning Reading 1: Causes of Crime	Present Perfect	Introduction to Essay Writing <ul style="list-style-type: none"> - Brainstorming - Planning & drafting 	
Week 03 Feb. 08-12	Reading 1: Continue with Reading 1 <ul style="list-style-type: none"> - Main idea & keywords and reference words - 	Past Perfect	What is a Compare & Contrast Essay? <ul style="list-style-type: none"> - Outline - Length 	
Week 04 Feb. 15-19	Reading 2: Impacts of Crime <ul style="list-style-type: none"> - Ch. 2 Vocabulary 	<u>Quiz 1 Practice</u> <ul style="list-style-type: none"> - Present perfect - Past perfect 	How to Write an Introduction	
Week 05 Feb. 22-26	Reading Strategies <ul style="list-style-type: none"> - Identifying reference - Vocabulary in context 	Listening 1: Legal Punishments	What is a Thesis Statement?	QUIZ 1 –Vocabulary & Grammar

Week 06 March 01-05	Reading 3: Fraud - Ch. 3 Vocabulary	Present Perfect Continuous	How to Write a Body Paragraph - Transitions & connectives - Compare & contrast expressions	
Week 07 March 08-12	Reading strategies - Review - Locating specific details	Comparatives & Superlatives	How to Write a Body Paragraph - Incorporating comparatives & superlatives - Sentence construction & conjunctions	
Week 08 March 15-19	<u>Midterm Practice</u> - Review strategies - Review question types	<u>Midterm Practice</u> - Present perfect - Past perfect - Present perfect continuous - Listening 2: Hate Crimes -		MIDTERM – Reading, Vocabulary, & Grammar
Week 09 March 22-26	Reading 4: Legal Separation Ch. 4 Vocabulary	2nd Conditional	How to Write a Conclusion - Thesis - Summary - Opinion/advice/question	
Week 10 March 29-April 02	Reading 5: Legal Separation - Ch. 4 Vocabulary	3rd Conditional	Writing Practice & Feedback	QUIZ 2 – Vocabulary & Grammar
Week 11 April 05-09	- Conditionals review Listening 3: Crime Fighting Technology -	Practice - Comparatives & superlatives - Conditionals (2nd/3rd)	Introduce Legal Presentation - Outline/topic - Rubric	
Week 12 April 12-16	Reading 6: The European Union Ch. 6 Vocabulary	Modal Verbs	<u>Quiz 3 Practice</u> - Writing Review	QUIZ 3 – Compare & Contrast Essay Writing

Week 13 April 19-23	- Presentations	Presentations	Presentations	
Week 14 April 26-30	Make up presentations and quizzes	Listening 4: Gun Laws	Make up presentations and quizzes	QUIZ 4 – Listening PRESENTATIONS
Week 15 May 03-07	General Review for the Spring Semester Final Exams 2026			
<i>Study Break for the Spring Semester Final Exams 2026</i>				
<i>Final Exams for the Spring Semester 2026</i>				

English 101E Exam Content Specifications

Assessment	Material
QUIZ 1	<ul style="list-style-type: none"> • Vocabulary: Chapter 1, Chapter 2 • Grammar: Present Perfect, Past Perfect
MIDTERM	<ul style="list-style-type: none"> • Reading: 1 Legal Text (Multiple-Choice, True/False, Short Answer Questions) • Vocabulary: Chapter 1, Chapter 2, Chapter 3 • Grammar: Present Perfect, Past Perfect, Present Perfect Continuous
QUIZ 2	<ul style="list-style-type: none"> • Vocabulary: Chapter 4, Chapter 5 • Grammar: Comparatives & Superlatives, Conditionals (2nd and 3rd)
QUIZ 3	<ul style="list-style-type: none"> • Writing: Compare & Contrast Essay (4 paragraphs)
QUIZ 4	<ul style="list-style-type: none"> • Listening: Multiple-Choice & True/False Questions
FINAL EXAM	<ul style="list-style-type: none"> • Reading: 2 Legal Texts (Multiple-Choice, True/False, Short Answer Questions) • Vocabulary: Chapter 4, Chapter 5, Chapter 6 • Grammar: Present Perfect, Past Perfect, Present Perfect Continuous, Comparatives & Superlatives, Conditionals (2nd and 3rd), Modal Verbs • Writing: Compare & Contrast Essay (4 paragraphs)

Writing Rubric for a Compare & Contrast Essay

Quiz 3 (5.0 pt)

Essay Format

Scoring Criteria	Points
Is it readable/legible? (0.25 pt)	
Contains a title. (0.25 pt)	
Is the first sentence indented for each paragraph. (0.25 pt)	
Has 4 paragraphs. (0.25 pt)	
Total: (1.0 pt)	

If essay is not readable at all, it will result in a 0.

Grade

Essay Format (1.0 pt)	
Essay Content (4.0 pt)	
Total (5.0 pt)	

Essay Content

Paragraphs	Scoring Criteria	Points
Introduction (1.0 pt)	Includes topic sentence and reason for comparison and contrast. (0.5 pt) Includes thesis statement with emphasis on comparison and contrast. (0.5 pt)	
Body (2.0 pt)	Transition words are included to offer structure and flow within the essay. (0.5 pt) Comparative/superlative adjectives are used to show similarities and differences. (0.5 pt) Includes compare and contrast expressions used correctly. (0.5 pt) Grammar mistakes to look for are punctuation, verb tense, spelling errors, and capitalization. (0.25 pt) Sentence structure: a mix of compound, simple sentences. Errors to look for are run-on's, fragments, & repetition. (0.25 pt)	
Conclusion (1.0 pt)	Includes restating the thesis. (0.5 pt) Includes offering their opinion/advice/preference about the two topics compared. (0.5 pt)	
Total (4.0 pt)		

Writing Rubric for a Compare & Contrast Essay

Final Exam (20.0 pt)

Essay Format

Scoring Criteria	Points
Is it readable/legible? (1.0 pt)	
Contains a title. (1.0 pt)	
Is the first sentence indented for each paragraph. (1.0 pt)	
Has 4 paragraphs. (1.0 pt)	
Total (4.0 pt)	

Essay Content

Paragraphs	Scoring Criteria	Points
Introduction (4.0 pt)	Includes topic sentence and reason for comparison and contrast. (2.0 pt) Includes thesis statement with emphasis on comparison and contrast. (2.0 pt)	
Body (8.0 pt)	Transition words are included to offer structure and flow within the essay. (2.0 pt) Comparative/superlative adjectives are used to show similarities and differences. (2.0 pt) Includes compare and contrast expressions used correctly. (2.0 pt) Grammar mistakes to look for are punctuation, verb tense, spelling errors, and capitalization. (1.0 pt) Sentence structure: a mix of compound, simple sentences. Errors to look for are run-on's, fragments, & repetition. (1.0 pt)	
Conclusion (4.0 pt)	Includes restating the thesis. (2.0 pt) Includes offering their opinion/advice/preference about the two topics compared. (2.0 pt)	
Total (16.0 pt)		

If essay is not readable at all, it will result in a 0.

Essay Grade

Essay Format (4.0 pt)	
Essay Content (16.0 pt)	
Total (20.0 pt)	

101E Presentation Rubric

Name of presenter(s): _____

Section: _____

Topic: _____

Category	Scoring Criteria	Total (5.0 pt)
Organization	An outline is given to the instructor. (0.5 pt)	(1.0 pt)
	Information is presented in a logical order. (0.5 pt)	
Content	Students introduce the topic and the outline. (0.25 pt)	(1.0 pt)
	Legal terminology is used and defined appropriately. (0.25 pt)	
	Material used is coherent and relevant to the subject matter of the presentation. (0.25 pt)	
	The conclusion is appropriately organized. (0.25 pt)	
Presentation	Good language skills and pronunciation are used. (0.5 pt)	(3.0 pt)
	Delivery is poised, controlled, and smooth. (0.5 pt)	
	Speaker uses clear audible voice. (0.5 pt)	
	Speakers maintain good eye contact and body language to attract the audience. (0.5 pt)	
	The presentation respects the time limit (3-5 min). (1.0 pt)	
Total (5.0 pt)		